

# St. Andrew's Nursery School & Kindergarten

419 South Street • New Providence, NJ 07974 • 908-464-4878 • [www.standrews-school.org](http://www.standrews-school.org)

Dear Parents:

I would like to cover two important issues with this letter; the New Jersey DYFS Information to Parents letter and St. Andrew's Behavior Policy.

1) In keeping with New Jersey's child care center licensing requirements, we are obliged to provide you, as the parent of a child enrolled in our center, with this informational statement. The statement highlights, among other things: your right to visit and observe our center at any time without having to secure prior permission; the center's obligation to be licensed and to comply with licensing standards; and the obligation of all citizens to report suspected child abuse/neglect/exploitation to the State's Division of Youth and Family Services (DYFS).

2) Effective discipline is guidance, an educational process, not a tool to enforce obedience. The desired goal of discipline is to promote self-discipline and responsibility in children, which enable them to cooperate with others. Attached is St. Andrew's Nursery School and Kindergarten "Behavior Management Policy". Please read our policy carefully.

Please read these statements carefully and, if you have any questions, feel free to contact me at 908-464-4878.

Sincerely,

Deborah V. H. Cook, Director

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Please complete and return this portion to the school. Please print.

Name of child: \_\_\_\_\_

Name of parent: \_\_\_\_\_

\_\_\_\_ I have read and received a copy of the Information to Parents statement prepared by the Bureau of Licensing in the Division of Youth and Family Services.

\_\_\_\_ I have read and received a copy of the Behavior Management Policy statement prepared by St. Andrew's Nursery School and Kindergarten.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_